

Walsh University
Student Service Center – Financial Aid Office

2020-2021

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Dependent Students →

For DEPENDENT Students (when parent's information is required on the FAFSA)

2020-2021 Verification Worksheet

Your application was selected by the U.S. Dept. of Education for review in a process called "Verification." In this process, we are required by federal law (34 CFR, Part 668) to compare the information on your FAFSA with the information provided on this Worksheet and with your **2018** federal tax information (and your parents' if you are considered dependent for federal aid purposes). If there are differences between your application and the documents you have submitted, corrections may need to be made. **We cannot process your financial aid until verification has been completed, so please provide the required documents as soon as possible.**

As stated above, in addition to completing this worksheet, you must also provide federal tax information. Please take time to carefully read the information to the right regarding acceptable federal tax reporting methods. *This is a federally-mandated process.*

Reporting 2018 Tax Information

There are **TWO** ways you can report federal tax information to Walsh University:

Return to your FAFSA at www.fafsa.gov and request that the tax data be loaded from the IRS database. This is the easiest and fastest method. Note: Married couples filing separately CANNOT use this transfer option.

OR

Submit an IRS Tax Transcript to Walsh University (see back for more information). This form must be ordered from the IRS by you.

Tax Filers who are unable to obtain IRS Tax Transcripts because of *IRS Identity Theft* may call 1-800-908-4490 to request a Tax Return Database View (Form TRDBV).

A. Student Information

Last Name

First Name

M.I.

Student ID or Social Security Number

B. Family Information

Telephone Number

Dependent Students: In the box below, list the people in your parent's household; include (a) yourself, your parent(s) you live with (include stepparent); (b) your parents' other children, even if they do not live with your parent(s), if (1) your parents provide more than half of their support from July 1, 2020 through June 30, 2021, or (2) if they would be required to give parental information when applying for federal student aid; and (c) any other people if they now live with your parents, and your parents provided more than half of their support and will continue to provide more than half of their support from July 1, 2020 through June 30, 2021. Do **not** include foster children or children for whom your parent(s) are paying child support.

Write the names of all household members who meet the definition above and their relationship to you. Include in the space below information about any household member, excluding the parents, who is, or will be, enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2020, and June 30, 2021, and include the name of the college. If more space is needed, provide a separate page with the student's name and ID number at the top.

<i>Full Name</i>	<i>Age</i>	<i>Relationship</i>	<i>College</i>
		<i>Self</i>	<i>Walsh University</i>

?
Did you remember to list only family members that meet the definition above?

C. Tax Forms and Income Information

You must provide federal tax information as part of the Verification Process for both you (the student) and your parent(s). Please indicate how you will be providing this data to us.

Student (check one):

S
T
U
D
E
N
T

My 2018 IRS data has already been transferred onto my FAFSA via the IRS Data Retrieval Tool (DRT) option available to me.

I am attaching my 2018 federal Income Tax Return Transcript that I obtained from the IRS. You may order transcripts by going to www.IRS.gov and clicking on "Get Your Tax Record" option, by calling 800-908-9946, or by completing and mailing Form 4506-T to the IRS. (Remember, copies of tax returns are not acceptable.) **Please list your name and student ID number on your transcript before submitting it to the Student Service Center.**

I did not/will not file federal taxes in 2018 and am not required to do so.
Was income earned even though you did not file? If yes, you **MUST** provide the following documentation:

- Please indicate the amount of money you earned from work: _____
- Enclose a copy of your 2018 W-2

Parents(s) (check one):

P
A
R
E
N
T

My 2018 IRS data has already been transferred onto my FAFSA via the IRS Data Retrieval Tool (DRT) option available to me.

I am attaching my federal Income Tax Return Transcript that I obtained from the IRS. You may order transcripts by going to www.IRS.gov and clicking on "Get Your Tax Record" option, by calling 800-908-9946, or by completing and mailing Form 4506-T to the IRS. (Remember, copies of tax returns are not acceptable.) **Please list the student's name and student ID number on your transcript before submitting it to the Student Service Center.**

I did not/will not file federal taxes in 2018 and am not required to do so.
Was income earned even though you did not file? If yes, you **MUST** provide the following documentation:

- Please indicate the amount of money you/your spouse earned from work: _____
- Enclose a copy of your 2018 W-2(s)
- **REQUIRED:** Provide documentation from the IRS dated on or after October 1, 2019 that indicates a 2018 IRS income tax return was not filed with the IRS or other relevant tax authority. This can be obtained by completing an IRS form 4506-T or by going to www.irs.gov and requesting a tax return transcript for 2018.

We have filed or will file a 2018 Tax Deadline Extension. (Walsh will contact you with additional instructions.)

D. Sign this Worksheet

Each person signing below certifies that all of the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date. **Warning:** If you purposely give false or misleading information on this worksheet, you may be fined, sent to prison, or both.

Student's Signature _____ Date _____ Parent's Signature _____ Date _____

DO NOT submit this form until you have gathered all required documents/forms to avoid delays in processing. Once you have all of your required documents gathered, please return them to the Student Service Center in Farrell Hall. You may fax, mail, or drop off your documents. Forms can also be uploaded to our secure financial aid document portal. Instructions can be found at <https://www.walsh.edu/uploads/securely-send-documents-to-walsh.pdf>.