



Application for Alternate Field Experience

Normally, students should not make their own field placements. If circumstances arise and it becomes necessary for a student to have a different site from the rest of the class, he/she should complete Part I of this form and forward it to the course instructor to complete Part II. The completed form should be submitted to the Field Placement and Licensure Office, Hannon, Room 115. Students are reminded to complete the Field Experience Evaluation/Time Log for this alternate placement.

PART I: The student should complete this section.

Date _____ Semester _____

Student's Name _____

Course Number _____

Course Name _____

Instructor's Name _____

Number of Required Field Hours _____

Describe the Field Placement/Assignment _____

Alternate Site Requested _____

Reason _____

Check One:

Student has made arrangements for the alternative site.

Student is requesting the Field Placement Office to make arrangements for the alternative site.

.....

PART II: The instructor should complete this section. Mark all that apply.

I approve of this field placement change.

I don't approve of this field placement change.

I would like the Field Placement and Licensure office to find a different alternative site for this student.

Signature _____ Date _____

Please return this form to the Hannon Building, Room 115.