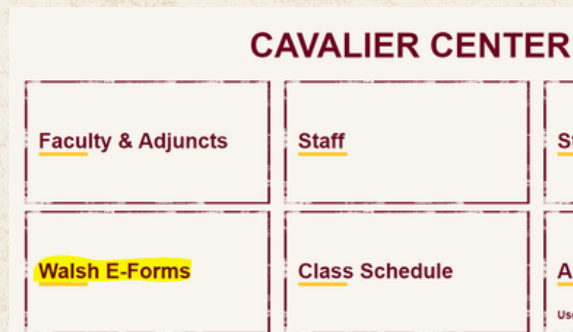
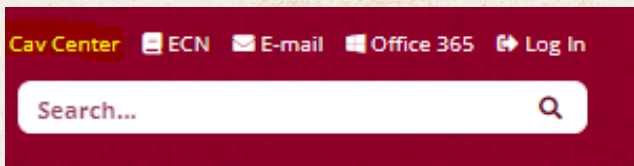


Dropping a course After Drop with Refund Deadline

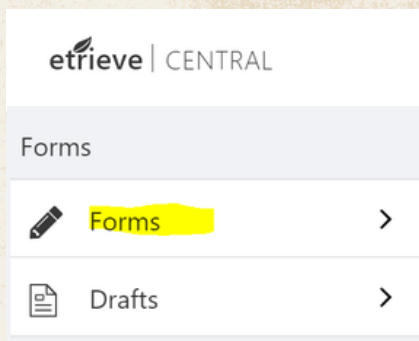
*This guide is intended to help students drop a course **AFTER** the Drop with a Refund Deadline has passed. Please refer to the [Academic Calendar](#) to view important dates regarding Registration.

1. Log in to the [MyWalsh Student Portal](#)

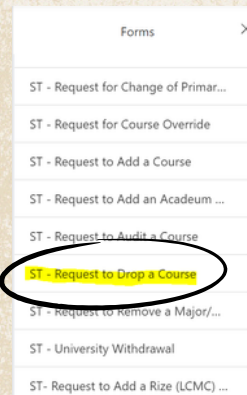
- Click on Cav Center in the top right corner
- Click on [Walsh E-Forms](#) file



2. Select the **Forms** Tab



3. Under Forms, scroll to and click **ST - Request to Drop a Course**

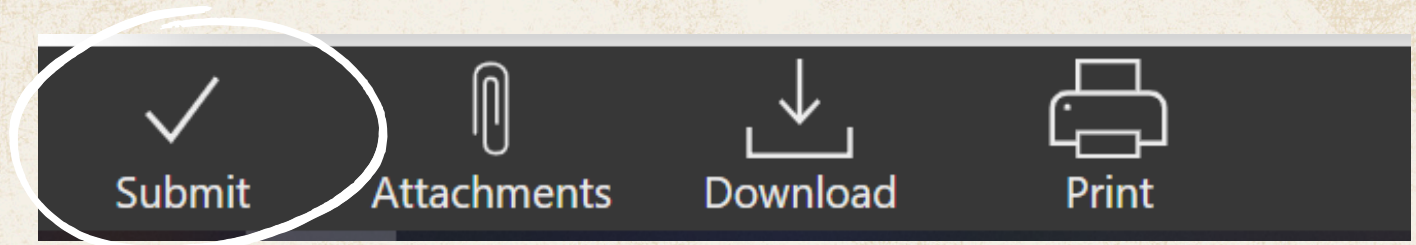


4. Select the Semester and Course you wish to drop from the dropdown menus

- The courses you are currently registered for will automatically load into the E-Form dropdown menus

Dropping a course After Drop with Refund Deadline *Continued*

5. Click Submit at the bottom of the form to complete the request



6. Monitor your Walsh E-Mail for status updates

- The Request to Drop a Course will route to your Academic Advisor for approval and the Office of the Registrar.
 - You will receive e-mail notifications when the form has been submitted, reviewed, and processed.
-

If you have any registration errors, please submit an [E-Form](#) or reach out to the Office of the Registrar at Registrar@walsh.edu or call 330.490.7367.